

Rotary's Waverley-wide Covid Support Fund (RWCSF)

Principal Terms

Objectives

- To provide support to those in need in the aftermath of the Covid-19 crisis, in the area covered by Waverley Borough Council. It is anticipated that economic hardship will continue after the immediate health impact has reduced and particularly when the furlough schemes are terminated.
- To provide a support fund in those areas not covered by other support funds in the Waverley area and to supplement others where required.
- To take advice from Citizens Advice Waverley (CAW) or Social Services in Waverley to help ensure that money is given to those most in need, and that individuals are helped to make best use of the support provided.
- To raise funds from individuals and organisations in the community who are willing and able to support others at this time of need. The target for funds raised is £50,000.
- To cooperate with other fund holding organisations providing similar support to ensure broad coverage and to avoid duplication

Involvement

- The RWCSF is being established by the two Rotary Clubs in Godalming and is supported by the other Rotary clubs in Waverley and by Rotary International.
- The RWCSF will coordinate its activities with other support existing in Waverley
- The RWSCF will be assisted by Citizens Advice Waverley

Donations

- Personal and organisational donations to RWCSF will be held in the Godalming Woolsack Charity Trust Fund (Charity number 1079545) and their use will be restricted to the objectives of this Fund.
- We will also have a fundraising page on Just Giving <https://www.justgiving.com/rotaryclubofgodalmingwoolsack>.
- All donors are encouraged, where possible, to Gift Aid donations. A Gift Aid form may be obtained from the RWCSF website [by clicking here](#).



Process for Allocation of Funds / Advice / Support

- Two application forms: one for an individual applicant, to be supported by a referee; the other for a group application by an organisation, such as a school or community group.
- Referee will be a person of standing in Waverley community. For example:
 - Adult Social Services staff
 - Citizens Advice Waverley staff
 - Councillor
 - Church official
 - GP
- It is expected that individual applicants will already be or will commit to taking advice from Citizens' Advice Waverley or similar advisory service organisations.
- Applications will be assessed by a panel of people with relevant experience, including at least one Rotarian and one representative of CAW

Publicity

- The availability of the RWCSF to receive both donations and requests will be publicised widely through print and online media and via those organisations involved or who have provided funds
- Potential applicants will be directed to a dedicated website, www.rotaryc19fund.org for an application form.

Governance / Organisation

- The establishment of Rotary's Waverley-wide Covid Support fund has been endorsed by Waverley Borough Council
- The Trustees of the Rotary Club of Godalming Woolsack Charity Trust Fund will have oversight of the RWCSF but may delegate operational responsibility to an assessment panel (including at least one Rotarian) for assessment of applications and decisions regarding provision of financial support.
- The Fund will be covered by existing policies for Health and Safety, Privacy of Information, Equality and Diversity, the Safeguarding of Vulnerable people and Third Party Liability Insurance.

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